

**PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE TOWN OF FOUNTAIN HILLS
AND
JENCO ELECTRIC, LLC
D/B/A
JENCO, INC.
D/B/A
JEN ELECTRIC
D/B/A
JEN SERVICE**

THIS PROFESSIONAL SERVICES AGREEMENT (this “Agreement”) is entered into upon execution between the Town of Fountain Hills, an Arizona municipal corporation (the “Town”) and Jenco Electric, LLC, an Arizona limited liability company (the “Vendor”), d/b/a Jenco, Inc., d/b/a Jen Electric, d/b/a, Jen Service.

RECITALS

A. The Town issued Requests for Proposals (RFP) No. 2025-026 (the “RFP”), a copy of which is on file with the Town and incorporated herein by reference, seeking bids for “Job Order Contracting Electrical Services” (the “Services”).

B. The Vendor responded to the RFP by submitting a proposal (the “Proposal”), attached hereto as Exhibit A and incorporated herein by reference.

C. The Town desires to enter into an Agreement with the Vendor to perform the Services, as set forth below.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing introduction and recitals, which are incorporated herein by reference, the following mutual covenants and conditions, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Town and the Vendor hereby agree as follows:

1. Term of Agreement. This Agreement shall be effective as of the date of execution and attested to by the Town Clerk pursuant to Section 3-3-31 of the Town Code, and shall remain in full force and effect until June 30, 2026 (the “Initial Term”), unless terminated as otherwise provided in this Agreement. After the expiration of the Initial Term, this Agreement may be renewed for up four successive one-year terms (the “Renewal Term”) if (i) it is deemed in the best interests of the Town, subject to availability and appropriation of funds for renewal, (ii) at least 30 days prior to the end of the then-current term of this Agreement, the Vendor requests, in writing,

to extend this Agreement for an additional one-year term and (iii) the Town approves the additional one-year term in writing (including any price adjustments approved as part of this Agreement), as evidenced by the Town Manager's signature thereon, which approval may be withheld by the Town for any reason. The Vendor's failure to seek a renewal of this Agreement shall cause this Agreement to terminate at the end of the then-current term of this Agreement; provided, however, that the Town may, at its discretion and with the agreement of the Vendor, elect to waive this requirement and renew this Agreement. The Initial Term and the Renewal Term are collectively referred to herein as the "Term." Upon renewal, the terms and conditions of this Agreement shall remain in full force and effect.

2. Scope of Work. This is an indefinite quantity and indefinite delivery Agreement for Services as set forth in Exhibit B and incorporated by this reference. Services shall only be provided when the Town identifies a need and proper authorization and documentation have been approved. For project(s) determined by the Town to be appropriate for this Agreement, the Vendor shall provide the Services to the Town on an as-required basis relating to the specific Services as may be agreed upon between the parties in writing, in the form of a written acknowledgment between the parties describing the Services to be provided (each, a "Work Order"). Each Work Order issued for Services pursuant to this Agreement shall be (i) in the form provided and approved by the Town for the Services, (ii) contain a reference to this Agreement and (iii) be attached to hereto as Exhibit C and incorporated herein by reference. By signing this Agreement, Vendor acknowledges and agrees that Work Order(s) containing unauthorized exceptions, conditions, limitations, or provisions in conflict with the terms of this Agreement, other than Town's project-specific requirements, are hereby expressly declared void and shall be of no force and effect. The Town does not guarantee any minimum or maximum amount of Services will be requested under this Agreement.

3. Compensation. The Town shall pay the Vendor an amount not to exceed **\$150,000** per Term at the rates set forth in the Fee Proposal attached hereto as Exhibit A previously set forth herein.

4. Payments. The Town shall pay the Vendor monthly (and the Vendor shall invoice the Town monthly), based upon work performed and completed to date, and upon submission and approval of invoices. All invoices shall document and itemize all work completed to date. Each invoice statement shall include a record of time expended and work performed in sufficient detail to justify payment. All invoices and statements shall be emailed to accountspayable@fountainhillsaz.gov. This Agreement must be referenced on all invoices. Town Finance will not disburse any payments to Vendors without a valid business license, as applicable.

5. Documents. All documents, including any intellectual property rights thereto, prepared and submitted to the Town pursuant to this Agreement shall be the property of the Town.

6. Vendor Personnel. Vendor shall provide adequate, experienced personnel, capable of and devoted to the successful performance of the Services under this Agreement. Vendor agrees to assign specific individuals to key positions. If deemed qualified, the Vendor is encouraged to hire Town residents to fill vacant positions at all levels. Vendor agrees that, upon commencement of the Services to be performed under this Agreement, key personnel shall not be removed or

replaced without prior written notice to the Town. If key personnel are not available to perform the Services for a continuous period exceeding 30 calendar days, or are expected to devote substantially less effort to the Services than initially anticipated, Vendor shall immediately notify the Town of same and shall, subject to the concurrence of the Town, replace such personnel with personnel possessing substantially equal ability and qualifications.

7. Inspection; Acceptance. All work shall be subject to inspection and acceptance by the Town at reasonable times during Vendor's performance. The Vendor shall provide and maintain a self-inspection system that is acceptable to the Town.

8. Licenses; Materials. Vendor shall maintain in current status all federal, state and local licenses and permits required for the operation of the business conducted by the Vendor. The Town has no obligation to provide Vendor, its employees or subcontractors any business registrations or licenses required to perform the specific services set forth in this Agreement. The Town has no obligation to provide tools, equipment or material to Vendor.

9. Performance Warranty. Vendor warrants that the Services rendered will conform to the requirements of this Agreement and with the care and skill ordinarily used by members of the same profession practicing under similar circumstances at the same time and in the same locality.

10. Indemnification. To the fullest extent permitted by law, the Vendor shall indemnify, defend and hold harmless the Town and each council member, officer, employee or agent thereof (the Town and any such person being herein called an "Indemnified Party"), for, from and against any and all losses, claims, damages, liabilities, costs and expenses (including, but not limited to, reasonable attorneys' fees, court costs and the costs of appellate proceedings) to which any such Indemnified Party may become subject, under any theory of liability whatsoever ("Claims"), insofar as such Claims (or actions in respect thereof) relate to, arise out of, or are caused by or based upon the negligent acts, intentional misconduct, errors, mistakes or omissions, breach of contract, in connection with the work or services of the Vendor, its officers, employees, agents, or any tier of subcontractor in the performance of this Agreement. The amount and type of insurance coverage requirements set forth below will in no way be construed as limiting the scope of the indemnity in this Section.

11. Insurance.

11.1 General.

A. Insurer Qualifications. Without limiting any obligations or liabilities of Vendor, Vendor shall purchase and maintain, at its own expense, hereinafter stipulated minimum insurance with insurance companies authorized to do business in the State of Arizona pursuant to ARIZ. REV. STAT. § 20-206, as amended, with an AM Best, Inc. rating of A- or above with policies and forms satisfactory to the Town. Failure to maintain insurance as specified herein may result in termination of this Agreement at the Town's option.

B. No Representation of Coverage Adequacy. By requiring insurance herein, the Town does not represent that coverage and limits will be adequate to protect Vendor. The Town reserves the right to review any and all of the insurance policies and/or endorsements cited in this Agreement but has no obligation to do so. Failure to demand such evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve Vendor from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance of this Agreement.

C. Additional Insured. All insurance coverage, except Workers' Compensation insurance and Professional Liability insurance, if applicable, shall name, to the fullest extent permitted by law for claims arising out of the performance of this Agreement, the Town, its agents, representatives, officers, directors, officials and employees as Additional Insured as specified under the respective coverage sections of this Agreement.

D. Coverage Term. All insurance required herein shall be maintained in full force and effect until all work or services required to be performed under the terms of this Agreement are satisfactorily performed, completed and formally accepted by the Town, unless specified otherwise in this Agreement.

E. Primary Insurance. Vendor's insurance shall be primary insurance with respect to performance of this Agreement and in the protection of the Town as an Additional Insured; the Town's insurance shall be non-contributory and a waiver of subrogation against the Town shall apply.

F. Claims Made. In the event any insurance policies required by this Agreement are written on a "claims made" basis, coverage shall extend, either by keeping coverage in force or purchasing an extended reporting option, for three years past completion and acceptance of the services. Such continuing coverage shall be evidenced by submission of annual Certificates of Insurance citing applicable coverage is in force and contains the provisions as required herein for the three-year period.

G. Waiver. All policies, except for Professional Liability, including Workers' Compensation insurance, shall contain a waiver of rights of recovery (subrogation) against the Town, its agents, representatives, officials, officers and employees for any claims arising out of the work or services of Vendor. Vendor shall arrange to have such subrogation waivers incorporated into each policy via formal written endorsement thereto.

H. Policy Deductibles and/or Self-Insured Retentions. The policies set forth in these requirements may provide coverage that contains deductibles or self-insured retention amounts. Such deductibles or self-insured retention shall not be applicable with respect to the policy limits provided to the Town. Vendor shall be solely responsible for any such deductible or self-insured retention amount.

I. Use of Subcontractors. If any work under this Agreement is subcontracted in any way, Vendor shall execute written agreements with its subcontractors containing the indemnification provisions set forth in this Agreement and insurance requirements set forth herein protecting the Town and Vendor. Vendor shall be responsible for executing any agreements with its subcontractors and obtaining certificates of insurance verifying the insurance requirements.

J. Evidence of Insurance. Prior to commencing any work or services under this Agreement, Vendor will provide the Town with suitable evidence of insurance in the form of certificates of insurance and a copy of the declaration page(s) of the insurance policies as required by this Agreement, issued by Vendor's insurance insurer(s) as evidence that policies are placed with acceptable insurers as specified herein and provide the required coverages, conditions and limits of coverage specified in this Agreement and that such coverage and provisions are in full force and effect. Confidential information such as the policy premium may be redacted from the declaration page(s) of each insurance policy, provided that such redactions do not alter any of the information required by this Agreement. The Town shall reasonably rely upon the certificates of insurance and declaration page(s) of the insurance policies as evidence of coverage but such acceptance and reliance shall not waive or alter in any way the insurance requirements or obligations of this Agreement. If any of the policies required by this Agreement expire during the life of this Agreement, it shall be Vendor's responsibility to forward renewal certificates and declaration page(s) to the Town 30 days prior to the expiration date. All certificates of insurance and declarations required by this Agreement shall be identified by referencing the RFP number and title or this Agreement. A \$25.00 administrative fee shall be assessed for all certificates or declarations received without the appropriate RFP number and title or a reference to this Agreement, as applicable. Additionally, certificates of insurance and declaration page(s) of the insurance policies submitted without referencing the appropriate RFP number and title or a reference to this Agreement, as applicable, will be subject to rejection and may be returned or discarded. Certificates of insurance and declaration page(s) shall specifically include the following provisions:

(1) The Town, its agents, representatives, officers, directors, officials and employees are Additional Insureds as follows:

(a) Commercial General Liability – Under Insurance Services Office, Inc., (“ISO”) Form CG 20 10 03 97 or equivalent.

(b) Auto Liability – Under ISO Form CA 20 48 or equivalent.

(c) Excess Liability – Follow Form to underlying insurance.

(2) Vendor's insurance shall be primary insurance with respect to performance of this Agreement.

(3) All policies, except for Professional Liability, including Workers' Compensation, waive rights of recovery (subrogation) against Town, its agents, representatives, officers, officials and employees for any claims arising out of work or services performed by Vendor under this Agreement.

(4) ACORD certificate of insurance form 25 (2014/01) is preferred. If ACORD certificate of insurance form 25 (2001/08) is used, the phrases in the cancellation provision "endeavor to" and "but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives" shall be deleted. Certificate forms other than ACORD form shall have similar restrictive language deleted.

11.2 Required Insurance Coverage.

A. Commercial General Liability. Vendor shall maintain "occurrence" form Commercial General Liability insurance with an unimpaired limit of not less than \$1,000,000 for each occurrence, \$2,000,000 Products and Completed Operations Annual Aggregate and a \$2,000,000 General Aggregate Limit. The policy shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury. Coverage under the policy will be at least as broad as ISO policy form CG 00 010 93 or equivalent thereof, including but not limited to, separation of insured's clause. To the fullest extent allowed by law, for claims arising out of the performance of this Agreement, the Town, its agents, representatives, officers, officials and employees shall be cited as an Additional Insured under ISO, Commercial General Liability Additional Insured Endorsement form CG 20 10 03 97, or equivalent, which shall read "Who is an Insured (Section II) is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of "your work" for that insured by or for you." If any Excess insurance is utilized to fulfill the requirements of this subsection, such Excess insurance shall be "follow form" equal or broader in coverage scope than underlying insurance.

B. Vehicle Liability. Vendor shall maintain Business Automobile Liability insurance with a limit of \$1,000,000 each occurrence on Vendor's owned, hired and non-owned vehicles assigned to or used in the performance of the Vendor's work or services under this Agreement. Coverage will be at least as broad as ISO coverage code "1" "any auto" policy form CA 00 01 12 93 or equivalent thereof. To the fullest extent allowed by law, for claims arising out of the performance of this Agreement, the Town, its agents, representatives, officers, directors, officials and employees shall be cited as an Additional Insured under ISO Business Auto policy Designated Insured Endorsement form CA 20 48 or equivalent. If any Excess insurance is utilized to fulfill the requirements of this subsection, such Excess insurance shall be "follow form" equal or broader in coverage scope than underlying insurance.

C. Professional Liability. If this Agreement is the subject of any professional services or work, or if the Vendor engages in any professional services or work in any way related to performing the work under this Agreement, the Vendor shall

maintain Professional Liability insurance covering negligent errors and omissions arising out of the Services performed by the Vendor, or anyone employed by the Vendor, or anyone for whose negligent acts, mistakes, errors and omissions the Vendor is legally liable, with an unimpaired liability insurance limit of \$2,000,000 each claim and \$2,000,000 annual aggregate.

D. Workers' Compensation Insurance. Vendor shall maintain Workers' Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction over Vendor's employees engaged in the performance of work or services under this Agreement and shall also maintain Employers Liability Insurance of not less than \$500,000 for each accident, \$500,000 disease for each employee and \$1,000,000 disease policy limit.

11.3 Cancellation and Expiration Notice. Insurance required herein shall not expire, be canceled, or be materially changed without 30 days' prior written notice to the Town.

12. Termination; Cancellation.

12.1 For Town's Convenience. This Agreement is for the convenience of the Town and, as such, may be terminated without cause after receipt by Vendor of written notice by the Town. Upon termination for convenience, Vendor shall be paid for all undisputed services performed to the termination date.

12.2 For Cause. If either party fails to perform any obligation pursuant to this Agreement and such party fails to cure its nonperformance within 30 days after notice of nonperformance is given by the non-defaulting party, such party will be in default. In the event of such default, the non-defaulting party may terminate this Agreement immediately for cause and will have all remedies that are available to it at law or in equity including, without limitation, the remedy of specific performance. If the nature of the defaulting party's nonperformance is such that it cannot reasonably be cured within 30 days, then the defaulting party will have such additional periods of time as may be reasonably necessary under the circumstances, provided the defaulting party immediately (A) provides written notice to the non-defaulting party and (B) commences to cure its nonperformance and thereafter diligently continues to completion the cure of its nonperformance. In no event shall any such cure period exceed 90 days. In the event of such termination for cause, payment shall be made by the Town to the Vendor for the undisputed portion of its fee due as of the termination date.

12.3 Due to Work Stoppage. This Agreement may be terminated by the Town upon 30 days' written notice to Vendor in the event that the Services are permanently abandoned. In the event of such termination due to work stoppage, payment shall be made by the Town to the Vendor for the undisputed portion of its fee due as of the termination date.

12.4 Conflict of Interest. This Agreement is subject to the provisions of ARIZ. REV. STAT. § 38-511. The Town may cancel this Agreement without penalty or further obligations by the Town or any of its departments or agencies if any person significantly involved in initiating, negotiating, securing, drafting or creating this Agreement on behalf of the Town or any of its

departments or agencies is, at any time while this Agreement or any extension of this Agreement is in effect, an employee of any other party to this Agreement in any capacity or a Vendor to any other party of this Agreement with respect to the subject matter of this Agreement.

12.5 Gratuities. The Town may, by written notice to the Vendor, cancel this Agreement if it is found by the Town that gratuities, in the form of economic opportunity, future employment, entertainment, gifts or otherwise, were offered or given by the Vendor or any agent or representative of the Vendor to any officer, agent or employee of the Town for the purpose of securing this Agreement. In the event this Agreement is canceled by the Town pursuant to this provision, the Town shall be entitled, in addition to any other rights and remedies, to recover and withhold from the Vendor an amount equal to 150% of the gratuity.

12.6 Agreement Subject to Appropriation. This Agreement is subject to the provisions of ARIZ. CONST. ART. IX, § 5 and ARIZ. REV. STAT. § 42-17106. The provisions of this Agreement for payment of funds by the Town shall be effective when funds are appropriated for purposes of this Agreement and are actually available for payment. The Town shall be the sole judge and authority in determining the availability of funds under this Agreement and the Town shall keep the Vendor fully informed as to the availability of funds for this Agreement. The obligation of the Town to make any payment pursuant to this Agreement is a current expense of the Town, payable exclusively from such annual appropriations, and is not a general obligation or indebtedness of the Town. If the Town Council fails to appropriate money sufficient to pay the amounts as set forth in this Agreement during any immediately succeeding fiscal year, this Agreement shall terminate at the end of then-current fiscal year and the Town and the Vendor shall be relieved of any subsequent obligation under this Agreement.

13. Miscellaneous.

13.1 Independent Contractor. It is clearly understood that each party will act in its individual capacity and not as an agent, employee, partner, joint venturer, or associate of the other. An employee or agent of one party shall not be deemed or construed to be the employee or agent of the other for any purpose whatsoever. The Vendor acknowledges and agrees that the Services provided under this Agreement are being provided as an independent contractor, not as an employee or agent of the Town. Vendor, its employees and subcontractors are not entitled to workers' compensation benefits from the Town. The Town does not have the authority to supervise or control the actual work of Vendor, its employees or subcontractors. The Vendor, and not the Town, shall determine the time of its performance of the services provided under this Agreement so long as Vendor meets the requirements as agreed in Section 2 above and in Exhibit A. Vendor is neither prohibited from entering into other contracts nor prohibited from practicing its profession elsewhere. Town and Vendor do not intend to nor will they combine business operations under this Agreement.

13.2 Applicable Law; Venue. This Agreement shall be governed by the laws of the State of Arizona and suit pertaining to this Agreement may be brought only in courts in Maricopa County, Arizona.

13.3 Laws and Regulations. Vendor shall keep fully informed and shall at all times during the performance of its duties under this Agreement ensure that it and any person for whom the Vendor is responsible abides by, and remains in compliance with, all rules, regulations, ordinances, statutes or laws affecting the Services, including, but not limited to, the following: (A) existing and future Town and County ordinances and regulations; (B) existing and future State and Federal laws; and (C) existing and future Occupational Safety and Health Administration standards.

13.4 Amendments. This Agreement may be modified only by a written amendment signed by persons duly authorized to enter into contracts on behalf of the Town and the Vendor.

13.5 Provisions Required by Law. Each and every provision of law and any clause required by law to be in this Agreement will be read and enforced as though it were included herein and, if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either party, this Agreement will promptly be physically amended to make such insertion or correction.

13.6 Severability. The provisions of this Agreement are severable to the extent that any provision or application held to be invalid by a Court of competent jurisdiction shall not affect any other provision or application of this Agreement which may remain in effect without the invalid provision or application.

13.7 Entire Agreement; Interpretation; Parol Evidence. This Agreement represents the entire agreement of the parties with respect to its subject matter, and all previous agreements, whether oral or written, entered into prior to this Agreement are hereby revoked and superseded by this Agreement. No representations, warranties, inducements or oral agreements have been made by any of the parties except as expressly set forth herein, or in any other contemporaneous written agreement executed for the purposes of carrying out the provisions of this Agreement. This Agreement shall be construed and interpreted according to its plain meaning, and no presumption shall be deemed to apply in favor of, or against the party drafting this Agreement. The parties acknowledge and agree that each has had the opportunity to seek and utilize legal counsel in the drafting of, review of, and entry into this Agreement.

13.8 Assignment; Delegation. No right or interest in this Agreement shall be assigned or delegated by Vendor without prior, written permission of the Town, signed by the Town Manager. Any attempted assignment or delegation by Vendor in violation of this provision shall be a breach of this Agreement by Vendor.

13.9 Subcontracts. No subcontract shall be entered into by the Vendor with any other party to furnish any of the material or services specified herein without the prior written approval of the Town. The Vendor is responsible for performance under this Agreement whether or not subcontractors are used. Failure to pay subcontractors in a timely manner pursuant to any subcontract shall be a material breach of this Agreement by Vendor.

13.10 Rights and Remedies. No provision in this Agreement shall be construed, expressly or by implication, as waiver by the Town of any existing or future right and/or remedy

13.11 Attorneys' Fees. In the event either party brings any action for any relief, declaratory or otherwise, arising out of this Agreement or on account of any breach or default hereof, the prevailing party shall be entitled to receive from the other party reasonable attorneys' fees and reasonable costs and expenses, determined by the court sitting without a jury, which shall be deemed to have accrued on the commencement of such action and shall be enforced whether or not such action is prosecuted through judgment.

13.13 Offset.

B. Offset for Delinquent Fees or Taxes. The Town may offset from any money due to the Vendor any amounts Vendor owes to the Town for delinquent fees, transaction privilege taxes and property taxes, including any interest or penalties.

If to the Town: Town of Fountain Hills
16705 East Avenue of the Fountains
Fountain Hills, Arizona 85268
Attn: Rachael Goodwin, Town Manager

With copy to: Town of Fountain Hills
16705 East Avenue of the Fountains
Fountain Hills, Arizona 85268
Attn: Jennifer Wright, Town Attorney

If to Vendor: Jenco Electric, LLC
15990 N. Greenway Hayden Loop C -110

Scottsdale, Arizona 85260
Attn: Jen Meacham

or at such other address, and to the attention of such other person or officer, as any party may designate in writing by notice duly given pursuant to this subsection. Notices shall be deemed received (A) when delivered to the party, (B) three business days after being placed in the U.S. Mail, properly addressed, with sufficient postage or (C) the following business day after being given to a recognized overnight delivery service, with the person giving the notice paying all required charges and instructing the delivery service to deliver on the following business day. If a copy of a notice is also given to a party's counsel or other recipient, the provisions above governing the date on which a notice is deemed to have been received by a party shall mean and refer to the date on which the party, and not its counsel or other recipient to which a copy of the notice may be sent, is deemed to have received the notice.

13.15 Confidentiality of Records. The Vendor shall establish and maintain procedures and controls that are acceptable to the Town for the purpose of ensuring that information contained in its records or obtained from the Town or from others in carrying out its obligations under this Agreement shall not be used or disclosed by it, its agents, officers, or employees, except as required to perform Vendor's duties under this Agreement. Persons requesting such information should be referred to the Town. Vendor also agrees that any information pertaining to individual persons shall not be divulged other than to employees or officers of Vendor as needed for the performance of duties under this Agreement.

13.16 Records and Audit Rights. To ensure that the Vendor and its subcontractors are complying with the warranty under subsection 13.17 below, Vendor's and its subcontractor's books, records, correspondence, accounting procedures and practices, and any other supporting evidence relating to this Agreement, including the papers of any Vendor and its subcontractors' employees who perform any work or services pursuant to this Agreement (all of the foregoing hereinafter referred to as "Records"), shall be open to inspection and subject to audit and/or reproduction during normal working hours by the Town, to the extent necessary to adequately permit (A) evaluation and verification of any invoices, payments or claims based on Vendor's and its subcontractors' actual costs (including direct and indirect costs and overhead allocations) incurred, or units expended directly in the performance of work under this Agreement and (B) evaluation of the Vendor's and its subcontractors' compliance with the Arizona employer sanctions laws referenced in subsection 13.17 below. To the extent necessary for the Town to audit Records as set forth in this subsection, Vendor and its subcontractors hereby waive any rights to keep such Records confidential. For the purpose of evaluating or verifying such actual or claimed costs or units expended, the Town shall have access to said Records, even if located at its subcontractors' facilities, from the effective date of this Agreement for the duration of the work and until three years after the date of final payment by the Town to Vendor pursuant to this Agreement. Vendor and its subcontractors shall provide the Town with adequate and appropriate workspace so that the Town can conduct audits in compliance with the provisions of this subsection. The Town shall give Vendor or its subcontractors reasonable advance notice of intended audits. Vendor shall require its subcontractors to comply with the provisions of this subsection by insertion of the requirements hereof in any subcontract pursuant to this Agreement.

13.17 E-verify Requirements. To the extent applicable under ARIZ. REV. STAT. § 41-4401, the Vendor and its subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees and their compliance with the E-verify requirements under ARIZ. REV. STAT. § 23-214(A). Vendor's or its subcontractors' failure to comply with such warranty shall be deemed a material breach of this Agreement and may result in the termination of this Agreement by the Town.

13.18 Israel. Vendor certifies that it is not currently engaged in, and agrees for the duration of this Agreement that it will not engage in a "boycott," as that term is defined in ARIZ. REV. STAT. § 35-393, of Israel.

13.19 China. Pursuant to and in compliance with A.R.S. § 35-394, Vendor hereby agrees and certifies that it does not currently, and agrees for the duration of this Agreement that Vendor will not, use: (1) the forced labor of ethnic Uyghurs in the People's Republic of China; (2) any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; or (3) any contractors, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China. Vendor also hereby agrees to indemnify and hold harmless the Town, its officials, employees, and agents from any claims or causes of action relating to the Town's action based upon reliance upon this representation, including the payment of all costs and attorney fees incurred by the Town in defending such as action.

13.20 Conflicting Terms. In the event of any inconsistency, conflict or ambiguity among the terms of this Agreement, any Town-approved invoices, and the RFP, and the Proposal, the documents shall govern in the order listed herein.

13.21 Non-Exclusive Contract. This Agreement is entered into with the understanding and agreement that it is for the sole convenience of the Town. The Town reserves the right to obtain like goods and services from another source when necessary.

13.22 Cooperative Purchasing. Specific eligible political subdivisions and nonprofit educational or public health institutions ("Eligible Procurement Unit(s)") are permitted to utilize procurement agreements developed by the Town, at their discretion and with the agreement of the awarded Vendor. Vendor may, at its sole discretion, accept orders from Eligible Procurement Unit(s) for the purchase of the Materials and/or Services at the prices and under the terms and conditions of this Agreement, in such quantities and configurations as may be agreed upon between the parties. All cooperative procurements under this Agreement shall be transacted solely between the requesting Eligible Procurement Unit and Vendor. Payment for such purchases will be the sole responsibility of the Eligible Procurement Unit. The exercise of any rights, responsibilities or remedies by the Eligible Procurement Unit shall be the exclusive obligation of such unit. The Town assumes no responsibility for payment, performance or any liability or obligation associated with any cooperative procurement under this Agreement. The Town shall not be responsible for any disputes arising out of transactions made by others.

[SIGNATURES ON FOLLOWING PAGES]

“Town”

TOWN OF FOUNTAIN HILLS,
an Arizona municipal corporation

FOR THE TOWN OF FOUNTAIN HILLS:

Town Manager

ATTESTED TO:

Town Clerk



APPROVED AS TO FORM:

Town Attorney

FOR THE CONTRACTOR:

By:

Name _____

Title: _____

EXHIBIT A
TO
PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE TOWN OF FOUNTAIN HILLS
AND
JENCO ELECTRIC, LLC
D/B/A
JENCO, INC.
D/B/A
JEN ELECTRIC
D/B/A
JEN SERVICE

[Vendor's Proposal]

See following pages.



Town of Fountain Hills
Admin-Procurement
Robert Durham, Procurement Administrator
16705 E. Avenue of the Fountains, Fountain Hills, AZ 85268

[JENCO ELECTRIC LLC] RESPONSE DOCUMENT REPORT

RFP No. RFP-2025-026

[JOC Electrical Services](#)

RESPONSE DEADLINE: November 5, 2025 at 5:00 pm

Report Generated: Wednesday, January 21, 2026

Jenco Electric LLC Response

CONTACT INFORMATION

Company:

Jenco Electric LLC

Email:

jmeacham@jencoinc.com

Contact:

Jen Meacham

Address:

15990 N. Greenway Hayden Loop C-110
Scottsdale, AZ 85260

Phone:

N/A

Website:

www.jencoinc.com

Submission Date:

Oct 30, 2025 12:38 PM (Mountain Time - Arizona)

ADDENDA CONFIRMATION

Addendum #1

Confirmed Oct 30, 2025 12:38 PM by Jen Meacham

QUESTIONNAIRE

1. Certification

By confirming questions under this section, the Vendor certifies:

NO COLLUSION*

Pass

The submission of the Proposal did not involve collusion or other anti-competitive practices.

Confirmed

NO GRATUITY*

Pass

It has not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip favor or service to a Town employee, officer or agent in connection with the submitted Proposal. It (including the Vendor's employees, representatives, agents, lobbyists, attorneys, and subcontractors) has refrained, under penalty of disqualification, from direct or indirect contact for the purpose of influencing the selection or creating bias in the selection process with any person who may play a part in the selection process, including the Selection Committee, elected officials, the Town Manager, Assistant Town Managers, Department Heads, and other Town staff. All contact must be addressed to the Town's Procurement Agent, except for questions submitted as set forth in Subsection 1.4 (Inquiries), above. Any attempt to influence the selection process by any means shall void the submitted Proposal and any resulting Agreement.

Confirmed

FINANCIAL STABILITY*

Pass

It is financially stable, solvent and has adequate cash reserves to meet all financial obligations including any potential costs resulting from an award of the Agreement.

Confirmed

NO SIGNATURE/FALSE OR MISLEADING STATEMENT*

Pass

The signature on the cover letter of the Proposal and the Vendor Information Form is genuine and the person signing has the authority to bind the Vendor. Failure to sign the Proposal and the Vendor Information Form, or signing either with a false or misleading statement, shall void the submitted Proposal and any resulting Agreement.

Confirmed

PROFESSIONAL SERVICES AGREEMENT*

Pass

In addition to reviewing and understanding the submittal requirements, it has reviewed the attached sample Professional Services Agreement including the Scope of Work and other Exhibits.

Confirmed

REFERENCE CHECKS*

Pass

References will be checked, and it is Vendor's responsibility to ensure that all information is accurate and current. Vendor authorizes the Town's representative to verify all information from these references and releases all those concerned from any liability in connection with the information they provide. Inability of the Town to verify references shall result in the Proposal being considered non-responsive.

Confirmed

2. Vendor Proposal

GENERAL INFORMATION*

Pass

- A. One page cover letter as described in the section titled ["RFP Submission Process"](#), the subsection titled "Required Submittal".
- B. Provide Vendor identification information. Explain the Vendor's legal organization including the legal name, address, identification number and legal form of the Vendor (e.g., partnership, corporation, joint venture, limited liability company, sole proprietorship). If a joint venture, identify the members of the joint venture and provide all of the information required under this section for each member. If a limited liability company, provide the name of the member or members authorized to act on the company's behalf. If the Vendor is a wholly owned subsidiary of another company, identify the parent company. If the corporation is a nonprofit corporation, provide nonprofit documentation. Provide the name, address and telephone number of the person to contact concerning the Proposal.
- C. Identify the location of the Vendor's principal office and the local work office, if different. Include any documentation that supports the Vendor's authority to provide services in Arizona.
- D. Provide a general description of the Vendor's organization, including years in business.
- E. Identify any contract or subcontract held by the Vendor or officers of the Vendor that have been terminated within the last five years. Briefly describe the circumstances and the outcome.
- F. Identify any claims arising from a contract which resulted in litigation or arbitration within the last five years. Briefly describe the circumstances and the outcome.

Jenco_General_Information.pdf

EXPERIENCE AND QUALIFICATIONS OF THE VENDOR*

Pass

- A. Provide a detailed description of the Vendor's experience in providing similar services to municipalities or other entities of a similar size to the Town, specifically relating experience with respect to JOC Electrical Services.
- B. Vendor must demonstrate successful completion of at least three similar projects within the past 60 months. For the purpose of this Solicitation, "successful completion" means completion of a project within the established schedule and budget and "similar projects" resemble this project in size, nature and scope. Provide a list of at least three organizations for which you successfully completed a similar project. This list shall include, at a minimum, the following information:
 - 1. Name of company or organization.
 - 2. Contact name.
 - 3. Contact address, telephone number and e-mail address.
 - 4. Type of services provided.
 - 5. Dates of contract initiation and expiration.

Jenco_Experience_&_Qualifications.pdf

KEY POSITIONS*

Pass

- A. Identify each key personnel member that will render services to the Town including title and relevant experience required, including the proposed project manager and project staff.
- B. Indicate the roles and responsibilities of each key position. Include senior members of the Vendor only from the perspective of what their role will be in providing services to the Town.
- C. If a subcontractor will be used for all work of a certain type, include information on this subcontractor. A detailed plan for providing supervision must be included.
- D. Attach a résumé and evidence of certification, if any, for each key personnel member and/or subcontractor to be involved in this project. Résumés should be attached together as a single appendix at the end of the Proposal and will not count toward the Proposal page limit. However, each resume shall not exceed two pages in length.

Jenco_Key_Positions.pdf

PROJECT APPROACH*

Pass

- A. Describe the Vendor's approach to performing the required Services in the section titled [Scope of Work](#), and its approach to contract management, including its perspective and experience on partnering, customer service, quality control, scheduling and staff.
- B. Describe any alternate approaches if it is believed that such an approach would best suit the needs of the Town. Include rationale for alternate approaches, and indicate how the Vendor will ensure that all efforts are coordinated with the Town's Representatives.

Jenco_Project_Approach.pdf

PRICING*

Pass

Jenco_Pricing.pdf

W-9

Pass

W-9_2025_Jenco_Signed_05-07-2025.pdf

DOES THE BID CONTAIN ANY CONFIDENTIAL INFORMATION?*

Pass

Please clearly mark any confidential information.

No

7.2 VENDOR PROPOSAL

7.2.1 GENERAL INFORMATION

A. COVER LETTER

October 30, 2025



Members of the Selection Committee:

On behalf of Jenco Inc it is my pleasure to present our qualifications for consideration and selection as part of the Town of Fountain Hill's Job Order Contracting program, for the Electrical Services contract. We have read and understood all of the elements laid out in the JOC Contract.

Anyone can make bold promises, but not everyone can actually deliver. Over the past 35 years Jenco has built the reputation for fulfilling on our commitments and we've developed a proven strategy to deliver time and time again. We are a technology driven, innovative company that prides itself in using cutting-edge practices to stay ahead of our competition. We work diligently so that our customers can continue to run their businesses and focus on their work, rather than manage their electrical contractor.

From the time a service request is received, or the bell rings for a project, a specially formed Jenco team launches into action utilizing our expertise and vast capabilities to ensure constructability, foresee obstacles, and develop a strategy to bring the project in on time and within budget. We work to understand each of our customer's concerns, identify their needs, and diligently work to uncover what will truly satisfy them. We provide a peace of mind - whether work is being performed in a fully occupied and operational data center or 911 call center, library, school, airport, office building or any other type of facility, our team has the proven ability, necessary resources and management skills to satisfy the customer each and every time.

Our ability to leverage technology, coordinate across internal teams and recognize opportunities for improvement for our customers BEFORE construction starts or delays occur has proven to be of great value to our clients and owners. Jenco's cross functional practices for drawing reviews, proactive preconstruction meetings and processes for confirming Conditions of Satisfaction with our clients, ensure compliance with their real-world situations.

In addition to specific projects, we also offer solutions for preventative maintenance, arc flash studies, annual safety inspections, infrared scanning, and periodic safety checks. Our clients have been able to avoid downtimes and have saved money, time and avoided lost productivity and missed opportunities.

At Jenco, we have a principle to respond to our customers within a timely matter. The Town of Fountain Hill's team will have one point of contact. This person will launch into action to coordinate across teams, so that you don't have to. The Jen Service Division Leader, Jeff Nihart, will serve as this point of contact. His email is jnihart@jencoinc.com and his cell is 269-244-0199.

We are available 24x7x365 for emergency service calls, and we can have an electrician onsite within just two hours. Standard service calls are handled quickly and efficiently at the lowest cost possible. We also understand that at times work will be required to be completed during off hours. Our team has the flexibility to adjust to the customers' needs should the project require after-hours execution.

I am confident in our ability to execute the Town of Fountain Hills' JOC Program and I am confident we will be able to provide superior service.

A handwritten signature in black ink, appearing to read "Kelly Anderson", is written over a horizontal line.

Kelly Anderson, Founder & President
kanderson@jencoinc.com - (480)-513-1611

CL





B. Vendor Identification Information

Legal Name: Jenco Electric LLC

Address: 15990 N. Greenway Hayden Loop C-110 Scottsdale, AZ 85260

FIN: 27-1284759

Legal Form: LLC

Authorized Individual: Kelly Anderson, President

Parent Company: Criticore Group

Contact Person: David Meacham, Project Executive, dmeacham@jenco-inc.com 480-467-9881

C. Location

Jenco's office is located at 15990 N. Greenway Hayden Loop C-110, Scottsdale, AZ 85260. All of the work performed for this JOC contract will be coordinated out of this location. We are conveniently located and able to quickly respond to any requests. We hold CR-11 and A-17 licenses in Arizona. Our service and small contracts team, Jen Service, would fully execute this JOC. Jenco Inc dba Jen Service's CR-11 is ROC261912.

D. General Description

Jenco is a 35-year old fully licensed and insured electrical contractor located in Scottsdale, Arizona. We are structured to handle projects of all scopes and sizes with teams specializing specifically in commercial, service, and JOC electrical work.

E. Contract History

Jenco, or any of our officers, have never had a contract or subcontract terminated.

F. Contract Litigation

Jenco does not have any claims arising from a contract which resulted in litigation or arbitration within the last five years.

7.2.2 EXPERIENCE & QUALIFICATIONS OF THE JENCO

A. Detailed Description of Jenco's Experience

The Jenco Inc. team dedicated to the City of Fountain Hills has combined over a hundred years of experience in the electrical industry. Our abilities to serve at all levels, from urgent troubleshooting calls to ultra complex new construction projects, and everything in between, will allow for the City to have a preferred and trusted contractor ready at hand. Our team not only has the experience to perform and satisfy clients, but also navigating local procurement codes and regulations, as they have JOC and CoOp partnership experience measured in decades, collectively.

B. Similar Project Experience

#1: Via Linda Police Station Call Center

Description of Project:

- Complete demo and remodel of the 2nd floor call center, training room, RTCC room, supervisors room and 1st floor entrance and reception desk.
- Supply and install of new one-line work. Shutdown of UPS system for tie in of new UPS panels for Call Center. Incorporated generator to keep IT operational during shut down work.
- Original gear package lead time was reduced by 12 weeks by working with vendors, by contacting different distributions to make the gear out of factory stock in order to accomplish deadlines.
- Supply and install of normal and UPS power throughout call center.
- Managing X-ray/GPR contractor for furniture layouts.
- Managing Concrete cutting contractor for coring of floor deck.
- Managing UPS and Generator contractor for supply of temporary power to facility.

Role of Contractor: Subcontractor

Projects Original Contracted Construction Cost and Final Cost:

Original: \$145,795.00 Final: \$461,533.97

Construction Dates: September 2023 - May 2024

Project Owner Reference: John Robert Parrow, Cell: 480-510-7774

JParrow@ScottsdaleAZ.gov

9065 E. Via Linda, Scottsdale, AZ 85258



#2: Scottsdale Police Department DNA Evidence Building

Description of Project:

- Ground up of a new freezer evidence storage facility for Scottsdale Police Department
- Running of new feeder conduits under roadway from Forensics Laboratory Property and Evidence building, managing of underground contractor for removal of asphalt and soil.
- Supply and install of new electrical gear package for new building.
- Supply and install of lighting and HVAC power for freezers, coordinating with freezer contractor and HVAC contractor.
- Supply and install of new data conduit to Forensics Laboratory Property and Evidence Building.

Role of Contractor: Subcontractor

Projects Original Contracted Construction Cost and Final Cost:

Original: \$56,370.00 Final: \$71,157.90

Construction Dates: June 2022 - February 2023

Project Owner Reference: John Robert Parrow, Cell: 480-510-7774

JParrow@ScottsdaleAZ.gov

7601 E. McKellips Road, Scottsdale, AZ 85257



#3: City of Mesa Plaza Relight

Description of Project:

- Complete lighting retro fit of an 8-story office building.
- Fully occupied building during work with over 2,000 lights being replaced.
- Managing green energy company for disposal of old lighting ballasts and bulbs done in accordance with the City of Mesa's Hazardous Waste Program.
- Managing of all Recyclable materials on jobsite, I.E. dumpster vendor for cardboard, wood, and steel.
- Managing the ceiling grid worker for install of ceiling grid wires for new fixtures to bring install up to code.
- Managing the lighting controls specialist to meet client needs for dimming and daylight zones.

Role of Contractor: Prime

Projects Original Contracted Construction Cost and Final Cost:

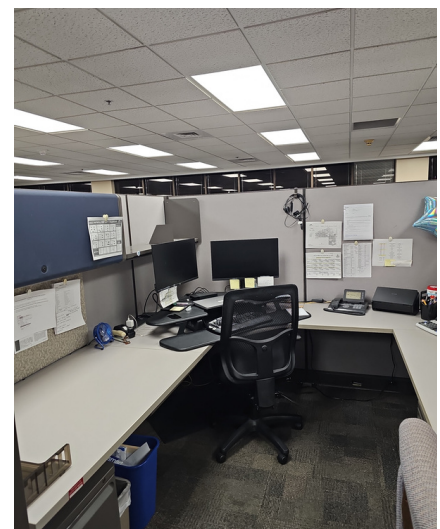
Original: \$251,368.00 Final: \$228,180.00

Construction Dates: November 2023 - April 2024

Project Owner Reference: Brian Spoon, Cell: 480-229-7310

Brian.Spoon@MesaAZ.gov

20 E. Main Street, Mesa, AZ 85201



#4: Visiting Mesa

Description of Project:

- Complete Demo of interior and remodel of existing Mesa Visiting Center.
- Complete supply and install of indoor and exterior lighting.
- Installation of future EV chargers for site.
- Installation of new branch power throughout space.
- Demolition of existing SES with supply and installation of new relocated SES.
- Original lead time of SES was 40-weeks and was able to retrofit a different SES to get the lead time to 8-weeks.
- Management of concrete cutting contractor for new floor boxes for AV installations.
- Management of hydro vac contractor to intercept existing underground utilities for relocation of SES.

Role of Contractor: Subcontractor

Projects Original Contracted Construction Cost and Final Cost:

Original: \$396,631.00 Final: \$471,871.00

Construction Dates: August 2022 - January 2023

Project Owner Reference: Ryan Yee, Cell: 480-487-3580

Ryan.Yee@MesaAZ.gov

120 N. Center Street, Mesa, AZ 85201



#5: City of Mesa 2nd Floor Remodel

Description of Project:

- Complete Demo of interior and remodel of existing 2nd floor.
- Complete indoor lighting supply and install.
- Installation and supply of new furniture feeds poles, HVAC power, branch power for new and existing walls throughout space.
- Management of GPR and Concrete Cutting Contractor for poke thru devices.

Role of Contractor: Subcontractor

Projects Original Contracted Construction Cost and Final Cost:

Original: \$155,978 Final: \$167,252.00

Construction Dates: July 2022 - November 2023

Project Owner Reference: Ryan Yee, Cell: 480-487-3580

Ryan.Yee@MesaAZ.gov

20 E. Main Street, Mesa, AZ 85201



#6: ASU Palm Walk

Description of Project:

- Demo and reinstall of roughly a half mile of existing sidewalk lighting pole lights.
- Removal of all existing concrete, sidewalks, wiring and conduit.
- Supply and installation of new PVC conduit, wiring and new pole bases throughout.
- Installation of new poles and poles lights throughout.
- Management of private locate contractor to identify existing private utilities and existing lighting conduits.

Role of Contractor: Subcontractor

Projects Original Contracted Construction Cost and Final Cost:

Original: \$381,610.00 Final: \$381,610.00

Construction Dates: May 2024 - November 2024

Project Owner Reference: Robert Soller, 480-686-3137

Robert.Soller@ASU.edu

1151 S. Forest Ave, Tempe, AZ 85287



Sample list of Public Sector Projects Providing Similar Construction Services, Ongoing or Within the Last 5 Years

City of Apache Junction

- Library Youth Castle Lighting Project

City of Avondale

- Avondale Cemetery Bollard Replacement

City of Goodyear

- Goodyear Farms Historical Cemetery

Maricopa County

- Cave Creek Bldg 1110
- McDowell Mtn Park Bldg 7027 & 2715 & 2701
- Usery Mtn Maintenance Compound Bldg 5502
- San Tan Mtn Park Nature Center Bldg 6701
- Usery Mtn Maintenance Compound Bldg 5502
- Usery Mtn Bldg Nature Ctr & Entry Station Bldg 5515 & 5503
- Estrella Park Nature Bldg 0828
- Estrella Park Bldg 0801 & 0803
- MC White Tanks Bldg 5719 & 5703
- MCOET OVR Bldg 4178

City of Sierra Vista

- City of Sierra Vista Municipal Airport- Lighting Function Check
- City of Sierra Vista> Civilian Airfield> Taxi Lighting Controls
- City of Sierra Vista- Municipal Airport Fiber connection repair & retest
- City of Sierra Vista- Municipal Air Port- Fiber Testing
- Sierra Vista Municipal Air Port- Taxi way lighting issues

HUSD Bradshaw MS

- HUSD Bradshaw MS Re-Roof

City of Surprise

- Surprise Service Center IDF Bldg 2006

City of Mesa

- Pole Light Change Out
- Greenfield Phase 2 Relight
- Electrical Batting Cage Upgrade
- Pole Lighting Conduit Damage
- Lighting Change Out
- LED Light Replacement
- Repair damaged conduit
- Exterior Lighting Replacement
- Ceiling Rework
- PD Records Rm Furniture Power
- Cord Reel Moves
- Power for Work Bench Machine

- BLDG C 400 AMP Panel
- Lighting and Power Rework in Photo Room
- Repull Gate Power
- PD North Gate Rehab
- 100 AMP Panel Install
- Wire Pull and 3" EMT
- LED Lighting Retrofit Project
- PD HQ Lights
- Bldg 40 Outside Lights
- Replace Jail Fixtures
- BLDG 40 Inside Lights Phase 2
- Replace outside lights Bldg 70
- Mesa FD 708 Bldg Cord Reels
- LED Lighting Upgrade 3rd Fl
- NW Stairwell LED Lights
- Freezers LED lighting upgrades
- IA LED Lighting Upgrades
- Lighting re-lamp/repairs
- Mesa FD #208 Compressor Power
- Light Pole Fixture Head Swap Out
- Repairs/Relocate Cord Reels
- Amphitheater Pedestal
- Upgrades for PD Main & Central Sub Station
- 6th Floor Light Fixture Swaps
- Replace Rusted Light Pole MFAC
- Run Power for 25 ton HVAC Unit
- T/D P/U 32 Wall Lights
- 3" Conduit For Fiber Run
- Added Outlets 2nd Floor
- Facilities New 100A Panel
- Wall Packs BLDG 10 & 2
- Amphitheater Sump wiring repair
- 4th Fl Kitchenette outlets
- City Plaza 8th Fl Lighting Upgrades
- Fixture Replacement in Comm Bldg Basement
- Relamp 2x4 Fixtures 4th Floor
- Mesa City Plaza 6th Floor Lighting
- Relocate fan coil circuits
- Added L5-20R outlets and grounding
- Parking Lot Pole Lights
- Replace 2x4 fixtures
- Re-lamp/Clean fixtures
- Lighting Circuit Replacement
- Replace can lights in Palo Verde 2 & 3 rooms
- Demo Can Lights in the Gallery
- Replace Can Lights in Palo Verde One Rm

7.2.3 KEY POSITIONS

A. Key Personnel



Kelly Anderson, President

Years With Jenco: 35 Total Years of Experience: 43

Similar Projects: All projects listed in B1 & B2, including -

1. Via Linda Police Station - President
2. Scottsdale PD DNA Evidence Building - President



Jeff Nihart, Service Division Leader

Years With Jenco: 6 Total Years of Experience: 19

Similar Projects: All projects listed in B1 & B2, including -

1. Via Linda Police Station - Service Division Leader
2. Visiting Mesa - Service Division Leader



Kris Geltch, Engineered Solutions Division Leader

Years With Jenco: 8 Total Years of Experience: 32

Similar Projects:

1. City of Mesa 2nd Floor Remodel - Engineered Solutions Division Leader
2. ASU Palm Walk - Engineered Solutions Division Leader



Elena Brown, Service Manager

Years With Jenco: 6 Total Years of Experience: 25

Similar Projects: All projects listed in B1 & B2, including -

1. Via Linda Police Station - Service Manager
2. Visiting Mesa - Service Manager



Case Rodrigues, Superintendent

Years With Jenco: 4 Total Years of Experience: 27

Similar Projects:

1. ASU Palm Walk - Superintendent
2. Via Linda Police Station Call Center - Superintendent



Wes Heier, Lead Service Technician

Years With Jenco: 24 Total Years of Experience: 24

Similar Projects:

1. City of Mesa Plaza Relight - Lead Service Technician
2. Mesa Police Stations

Description: Installing new power & lighting in various locations in multiple Mesa Police Stations

Contract: \$42,820 Construction Dates: March 2020 - April 2021

Reference: Scott Perkins 480-274-5597

B. Roles & Responsibilities for Key Personnel Providing Services to the Town of Fountain Hills

Kelly Anderson - Will serve as backup to Jeff as the point of contact

Jeff Nihart - Will serve as the single point of contact for the Town of Fountain Hills

Kris Geltch - Will oversee offsite prefabrication, if/when appropriate for a project

Elena Brown - Will handle all coordination and billing

Case Rodrigues - Will perform job walks and provide estimates as needed.

Wes Heier - Will serve as the lead Service Technician either on-site or to support the on-site Service Technician.

C. Proposed Subcontractors

Jenco anticipates completing at least 90% of the work outlined in the requirements. We are not proposing any specific subcontractor for the work that will not be self performed. If a subcontractor is needed, we will select based on qualifications and capabilities. Engagement with any subcontractors will be discussed with the Town of Fountain Hills JOC management team.

D. Resumes

Key personnel's resumes attached as an appendix.

7.2.4 PROJECT APPROACH

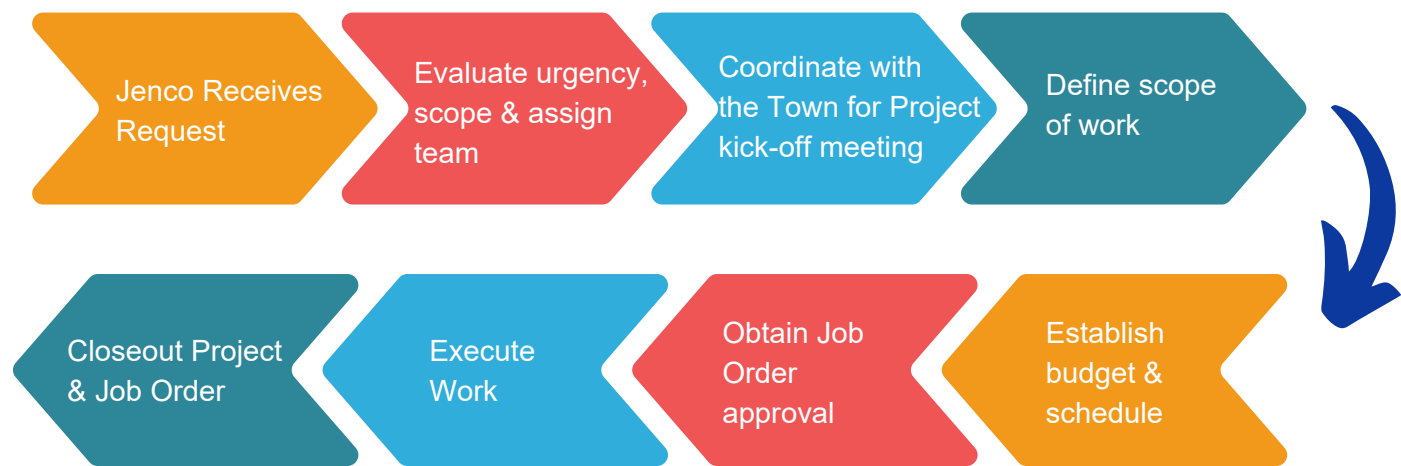
A. Process & Techniques for JOC Work

Each Job Order, Task, End User and Situation can be diverse and complex and we pride ourselves in being able to provide solutions to every situation. We evaluate each Job Order (project/the work) on an individual level, and whether there are engineered drawings or none at all, our team is able to establish a clear scope of work with the stakeholders, finalize a budget and execute the work within the boundaries of the location, building occupancy and stakeholders requirements.

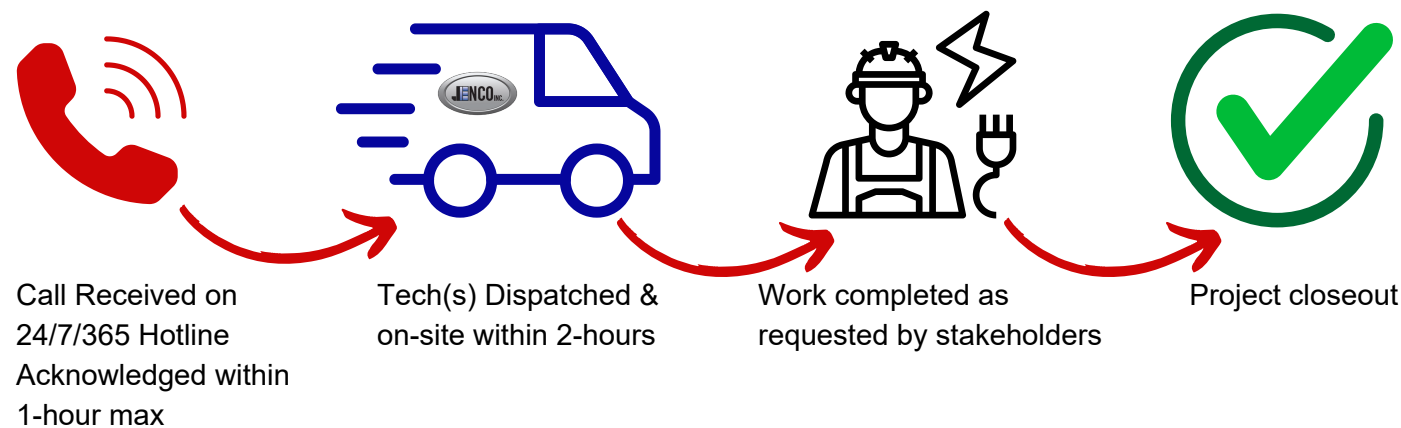
Jenco always complies with all applicable federal, state, and local codes, including the National Electrical Code (NEC), OSHA standards, and local permitting requirements.

We understand that within this JOC services may be required at administrative buildings, libraries, parks, law enforcement facilities, and other Town properties.

JOC Process



Emergency Services



Licensed Personnel Requirements

Arizona does not require individual employees be licensed electricians, Arizona requires the company to hold the electrical license. Please see the below proof of license from the Arizona Registrar of Contractors. With that said, all of our employees are regularly evaluated and receive safety and electrical training year round.

DETAILS FOR

Jenco Inc

LICENSE NUMBER ROC 261912

This information is current as of 2025-10-28 10:12:04

Share this License or Send it to Yourself: [Email](#) | [Save for Later](#)

If you are the contractor listed, feel free to contact our Licensing Department at (602) 542-1525 for more information.

CONTRACTOR

Business Entity Name

Jenco Inc

Doing Business As

Jen Service

City and State

SCOTTSDALE, AZ, 85260

Phone

(480) 607-9797

Status / Action

Active

LICENSE

Class & Description

[Specialty Dual CR-11 Electrical](#)

Entity Type

Corporation

Issued / Renewal

First Issued

2010-01-10

Renewed Through

2026-01-31

This license is QP Exempt - QP Exempt pursuant to [A.R.S. § 32-1125\(C\)](#)

QUALIFYING PARTY & PERSONNEL

The Qualifying Party listed below is associated with this license. All other persons named, if any, are associated with the company. They are not all necessarily associated with this license.

Name : Kenneth Kelly Anderson III

Position : Qualifying Party

Other Positions : Officer

Name : Jenco Holdings LLC

Position : Parent Entity

Name : Kenneth Kelly Anderson III

Position : Officer

COMPLAINT INFORMATION

Complaints against this contractor are listed below. Complaints that were cancelled, resolved or settled without a corrective work order or dismissed are not included. Contact the Registrar of Contractors at 602-542-1525 or toll-free statewide at 1-877-My AZROC (1-877-692-9762) to identify the ROC office location you need to visit to view complete complaint documentation. This website does not display all public sanctions or public information concerning a license's disciplinary history. Obtain any additional public information by using the Public Records Request form to confirm the license's entire history.

0

Open Cases

0

Disciplined Cases

0

Resolved / Settled Cases

DETAILS FOR

Jenco Inc

LICENSE NUMBER ROC 261956

This information is current as of 2025-10-28 10:10:56

Share this License or Send it to Yourself: [Email](#) | [Save for Later](#)

If you are the contractor listed, feel free to contact our Licensing Department at (602) 542-1525 for more information.

CONTRACTOR

Business Entity Name

Jenco Inc

Doing Business As

Jen Electric

City and State

SCOTTSDALE, AZ, 85260

Phone

(480) 607-9797

Status / Action

Active

LICENSE

Class & Description

[Specialty Dual CR-11 Electrical](#)

Entity Type

Corporation

Issued / Renewal

First Issued

2010-01-14

Renewed Through

2026-01-31

This license is QP Exempt - QP Exempt pursuant to [A.R.S. § 32-1125\(C\)](#)

QUALIFYING PARTY & PERSONNEL

The Qualifying Party listed below is associated with this license. All other persons named, if any, are associated with the company. They are not all necessarily associated with this license.

Name : Kenneth Kelly Anderson III

Position : Qualifying Party

Other Positions : Officer

Name : Jenco Holdings LLC

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0

Open Cases

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Disciplined Cases

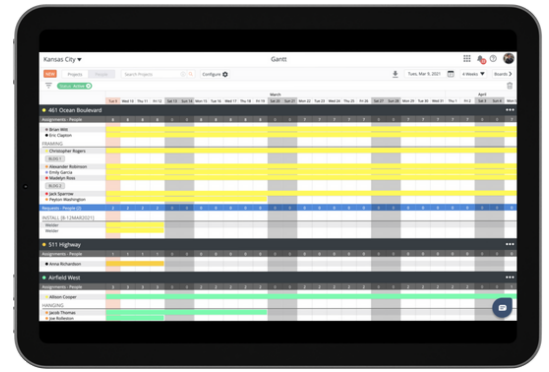
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Resolved / Settled Cases

www.jenco-inc.com

Planning & Scheduling

Our team has a robust approach to planning and scheduling projects. Jenco utilizes MS Project for project scheduling and planning as well as Procore Workforce Planning to forecast, plan, and communicate manpower assignments. The field team and Service Technicians utilize Viewpoint Vista Employee Self Service Portal and Field Tools to clock in and out, track their time worked and create their work tickets. Our team meets weekly to maintain workforce planning from our Project Management team to our General Foreman and down to helper level assignments so we can maintain workload balance amongst our staff.

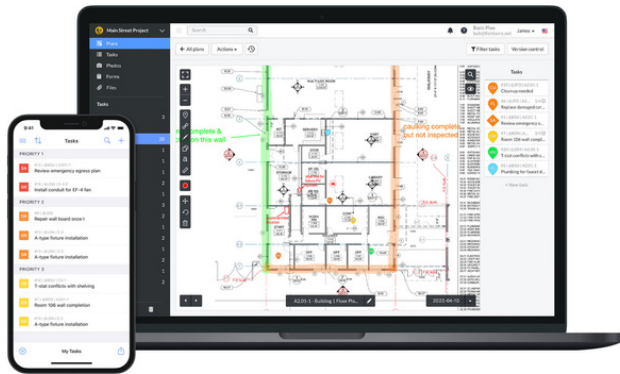


Estimating

Jenco utilizes McCormick Estimating Systems and RS Means to provide timely and accurate quotes for all types of market segments we service. By having both systems in place, Jenco can quickly perform take offs, conceptual designs, provide budgets, and price work to satisfy the needs of our clients.

Project Engineering & Managing Construction

Jenco utilizes Fieldwire to manage projects. This tool allows us to access project information such as blueprints, project photos, punch lists, daily reports, and most importantly serves as our communication tool for task management and task tracking. Each of our Service Technicians, Foremen and Project Managers have access to this invaluable tool and able to respond to tasks and requests from anywhere they are working as it is multi-platform capable on Desktop, laptops, tablets, smartphones and other mobile devices.



Safety

Jenco has the stance that safety is above all. We have a full-time dedicated Safety Manager, an in-house safety committee, and we also utilize a 3rd party safety consultant. The safety team conducts regular inspections and ensures that our entire team remains at or above compliance. Service Technicians and Foremen maintain OSHA 30s and all field staff has an OSHA 10 at the minimal. Our team also takes regular trainings like NFPA 70E, Lifts, Arc Flash, LOTO, CPR & First Aid, Blood Borne Pathogens, Hazardous Communications, and more!

Quality Control

Jenco Inc. has an established QAQC department internally, and utilizing a third party QAQC Consultant to ensure all projects adhere to the National Electric Code and all local AHJ requirements, along with manufacturer and UL recommended installations. We utilize Master Electricians in house that scrutinize installations to ensure superior customer satisfaction.

B. Alternative Approaches

The Jenco Inc. team recognizes that Job Order Contracting relies on speed, collaboration, and consistent value delivery rather than the traditional low-bid competition. Our approach focuses on leveraging proactive communication, early engagement, and technology driven estimating to accelerate project delivery while reducing change orders and administrative burdens. By integrating our team early with City Staff, and using historical cost data from similar municipal projects, we identify scope clarity issues and design efficiencies before the work even begins.

This approach allows Jenco to execute projects safely, predictably, and with a total cost mindset - delivering quality service and installations that maximize the City's budget and extend the life of its infrastructure.

7.2.5 PRICING

Routine Service Rates (Work performed during standard hours)

Group - Hourly Rates	Unit of Measure	Unit Price (Per Each)
Foreman/Service Tech (Including truck & equipment)	Per Hour	\$85.00
Journeyman Electrician	Per Hour	\$75.00
Apprentice Electrician	Per Hour	\$58.00
Project Manager	Per Hour	\$89.00

Emergency Service Rates

Group - Hourly Rates	Unit of Measure	Unit Price (Per Each)
Foreman/Service Tech (Including truck & equipment)	Per Hour	\$122.50
Journeyman Electrician	Per Hour	\$105.00
Apprentice Electrician	Per Hour	\$75.00
Project Manager	Per Hour	\$122.50

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
requester. Do not
send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) Jenco Electric LLC	
	2 Business name/disregarded entity name, if different from above. dba Jenco Inc., dba Jen Electric, dba Jen Service	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate ☒ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) C Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see instructions)	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) (Applies to accounts maintained outside the United States.)	
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐	
5 Address (number, street, and apt. or suite no.). See instructions. 15990 N Greenway Hayden Loop Suite C110		Requester's name and address (optional)
6 City, state, and ZIP code Scottsdale, AZ 85260		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

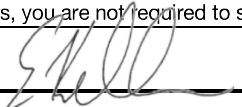
Social security number									
			-				-		
or									
Employer identification number									
2	7	-	1	2	8	4	7	5	9

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person 	Date 05/07/2025
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

EXHIBIT B
TO
PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE TOWN OF FOUNTAIN HILLS
AND
AND
JENCO ELECTRIC, LLC
D/B/A
JENCO, INC.
D/B/A
JEN ELECTRIC
D/B/A
JEN SERVICE

[Scope of Work]

See following pages.

Scope of Work

The Town is seeking to engage one or more qualified electrical contractors to provide on-call electrical maintenance and repair services at Town-owned facilities/locations. Work will be performed on an as-needed basis and may include but is not limited to: troubleshooting power issues, repairing lighting systems, replacing electrical panels, installing new wiring or outlets, and addressing emergency outages or safety hazards.

Contractors must comply with all applicable federal, state, and local codes, including the National Electrical Code (NEC), OSHA standards, and local permitting requirements. Services may be required at administrative buildings, libraries, parks, law enforcement facilities, and other Town properties.

Service Hours and Response Expectations

- Standard Hours: Monday–Friday, 8:30 AM to 5:00 PM ET
- Emergency Availability: 24/7 on-call coverage is required for urgent electrical situations
- Response Times:
 - Emergency requests must be acknowledged within **1 hour** and responded to **on-site within 4 hours**
 - Non-emergency work should begin within **48 hours** of work order issuance unless otherwise scheduled

Licensed Personnel Requirements

All electrical work must be performed by personnel who are licensed in accordance with Arizona law. Contractors must provide proof of licensure for all assigned personnel and maintain compliance with Arizona's licensing standards throughout the contract term. The Town reserves the right to verify credentials and reject unqualified staff.

EXHIBIT C
TO
PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE TOWN OF FOUNTAIN HILLS
AND
AND
JENCO ELECTRIC, LLC
D/B/A
JENCO, INC.
D/B/A
JEN ELECTRIC
D/B/A
JEN SERVICE

[Quote or Work Order]

See following pages.